

# Insurance Scheme for Timebanking UK Members

Complete the Risk Information form and return it by post or email. Alternatively, give us a call on 0333 344 7420.

Access Insurance provides a bespoke, competitive Time Bank insurance policy designed to adequately cover all of your standard activities. To obtain a quotation please complete this form and return it to us.

By email: [charity@accessinsurance.co.uk](mailto:charity@accessinsurance.co.uk)

By post: Access Insurance Services, Selsdon House, 212-220 Addington Road, South Croydon, CR2 8LD

Time Bank name:

Contact name:

Phone:

Email:

No. of members:

Hours exchanged per year:

Timebanking UK quality mark?

Annual income (estimated):

£

Please note any claims or losses that the organisation has suffered in the last 3 years, whether insured or not:

Standard cover:

Employers Liability [£10M], Public & Products Liability [£5M], All Risks Equipment [£2,000], Trustee Indemnity [£250,000] and Professional Indemnity [£250,000]

Please indicate which activities members of the group will undertake:

**TYPE 1**

- |                                                                                         |                                                                |
|-----------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Basic housework<br>(cooking/ironing/washing)                   | <input type="checkbox"/> Litter picking                        |
| <input type="checkbox"/> Budgeting                                                      | <input type="checkbox"/> Pet care                              |
| <input type="checkbox"/> Coffee mornings                                                | <input type="checkbox"/> Plant watering                        |
| <input type="checkbox"/> Computer based design/print work                               | <input type="checkbox"/> Pottery                               |
| <input type="checkbox"/> Craftwork                                                      | <input type="checkbox"/> Running a bar                         |
| <input type="checkbox"/> Dog walking                                                    | <input type="checkbox"/> Shopping                              |
| <input type="checkbox"/> Errands                                                        | <input type="checkbox"/> Signposting local contacts/knowledge  |
| <input type="checkbox"/> Escorting to appointment or<br>entertainment (including lifts) | <input type="checkbox"/> Singing lessons                       |
| <input type="checkbox"/> Form Filling                                                   | <input type="checkbox"/> Teaching a language                   |
| <input type="checkbox"/> Helping groups/individuals to<br>read/write                    | <input type="checkbox"/> Teaching computer skills              |
| <input type="checkbox"/> Helping with Social Events                                     | <input type="checkbox"/> Teaching/playing a musical instrument |
| <input type="checkbox"/> Internet research                                              | <input type="checkbox"/> Translation                           |
| <input type="checkbox"/> Knitting/sewing/crochet                                        | <input type="checkbox"/> Typing                                |
| <input type="checkbox"/> Leaflet delivery                                               | <input type="checkbox"/> Visiting people                       |
| <input type="checkbox"/> Letter writing                                                 | <input type="checkbox"/> Walking companion                     |
|                                                                                         | <input type="checkbox"/> Fishing                               |
|                                                                                         | <input type="checkbox"/> Bicycle maintenance                   |
|                                                                                         | <input type="checkbox"/> Painting/drawing (including tuition)  |

**TYPE 2**

- |                                                 |                                                    |
|-------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Basic decorating       | <input type="checkbox"/> Car washing               |
| <input type="checkbox"/> Basic DIY/home repairs | <input type="checkbox"/> Companionship/befriending |
| <input type="checkbox"/> Basic gardening        |                                                    |

**OTHER** (Please note any additional activities not listed.)

Activities that can be covered on referral:

- |                                                          |                                           |
|----------------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Baby sitting                    | <input type="checkbox"/> Homework support |
| <input type="checkbox"/> Picking up children from school | <input type="checkbox"/> Supervised play  |

We cannot provide cover for the following activities:

- Car/motorbike maintenance or repair
- Professional services or advice
- Statutory services to vulnerable people
- Work requiring a tradesperson

Other information or other insurance requirements:

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## DISCLAIMER

This is a simple form which is used to capture the data we require to provide you with a quotation. If you do not understand any area, please call us to discuss. We will review the form and discuss with you prior to any insurance cover being placed. Please see the Glossary below which gives a definition of terms.

## GLOSSARY OF TERMS

- **Employers Liability:** Cover for injury to employees or volunteers, caused by the organisation's negligence.
- **Public and Products Liability:** Cover for injury to a third party (including members of the Time Bank) and cover for damage to third party property, caused by the organisation's negligence.
- **All Risks Equipment:** Insurance for your Time Bank's equipment, covered anywhere in the UK. Excludes laptops (which can be covered on request).
- **Trustee Indemnity:** Insurance for costs and damages from an actual or alleged 'wrongful act' committed by a trustee, director or officer.
- **Professional Indemnity:** Insurance for costs and damages arising from any actual or alleged: a) failure in the performance of specified professional services or b) breach of professional duty.

If you have questions about anything in this paper, or would value advice on improving your risk management and insurance programme, please contact one of our specialist advisors at [charity@accessinsurance.co.uk](mailto:charity@accessinsurance.co.uk) / 020 8651 7420.



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